

Terence Tranquille

Date of Birth August 27, 1970

Marital Status Married, with one child 8 years of age

Experience **Feb 2005 – April 2005**

Scanlan Surveys

Chief Draftsperson

Tasks include;

- Preparation of Deposited Plans from field notes utilising AutoCAD
- Searching of survey information at DLI, as requested
- Preparation of complex CSD files, utilising Wescom Capture and CSD Editor, to accompany DP lodgement at DLI
- Preparation of Site/Application Plans and Feature plans for approval by relevant Local Authority
- Lodgement of DP's & Strata Plans (simultaneous lodgements) at DLI and DPI

Mar 2004 – Feb 2005

Whelans WA Pty Ltd (Landmark)

Cadastral Researcher

Tasks included;

- Analysis of survey requests and subsequent research at DLI and other Departments to provide relevant survey information to the Survey Industry
- Audit of Deposited Plans prior lodgement at DLI to ensure correctness of survey detail
- Preparation of complex CSD files to accompany DP lodgement at DLI
- Lodgement of DP's & Strata Plans (simultaneous lodgements) at DLI and DPI
- Manual drafting amendments of Freehold/Crown DP's and as requested by DLI and DPI
- Hand delivery, onsite delivery, postage and coordination of search information

1995 – Feb 2004

Department of Land Information, Midland, WA

Senior Quality Audit Officer – Crown Plan Registration

Tasks included;

- Full and Legal Audits of complex Crown surveys, including preparation of alignment sketches and field book examination
- Performing complex mathematical closes, including arcs, miscloses, double missing side closes and 3D calculations
- Major role in Audit of the DBNGP pipeline project for Department of Planning and Infrastructure
- Sole responsibility of Audit for the Manjimup and Pemberton Railway projects
- Investigative searching of DLI resources for required survey information including memorials, Government Gazettes and road name enquiries
- Extensive use of CSD Editor and Smartplan
- Regular interaction with Crown Title Creation section to resolve Notification of Interests table information issues
- Sole responsibility of Audit for crown portion of the Burswood Redevelopment Project
- Preparation of Crown Surveys utilizing inhouse drawing packages
- Manual drafting amendments
- Training, assisting and supervising less experienced staff members
- Daily communication with Survey companies, other Departments and the general public
- Determination and subsequent Issuing of Requisition Notices for Surveyors
- Responsible for promoting Crown Surveys to “In Order For Dealing” status

1989 –1994

Department of Land Information, Midland, WA

Quality Audit Officer – Freehold Registration

Tasks included;

- Full Audits of Freehold surveys, including preparation of alignment sketches and field book examination
- Performing complex mathematical closes including easement sketches
- Resolution of mathematical closes that were not within allowable limits
- Manual drafting amendments and colour wash applications
- Investigative searching of DLI resources for required survey information

1999 – 2000

Department of Land Information, Midland, WA

Cartographic Officer – New Title Production

Tasks included;

- Preparation of sketches for documents, utilising TurboCAD, for registration purposes
- Preparation of sketches for Certificates of Title
- Complex mathematical closes for Balance Titles and Conversion Plans
- Daily searching of DLI resources to collate information for each job
- Creation of Certificates of Title for Early Issue surveys
- Ensuring easement and encumbrances are endorsed correctly
- Creation of A4 Certificates of Title

1999 - 2 month period

Department of Land Information, Midland, WA

Examiner/Draftsperson – Strata Examination

Tasks included;

- Examination of Strata and Survey Strata Plans
- Comparison of strata plan information to DLI databases
- Daily searching of DLI resources to collate information for each job
- Preparation of easement sketches
- Ensuring easement and encumbrances are endorsed correctly

1999 – 3 month period

Department of Land Information, Midland, WA

Administration Assistant – Central Issuing Office

Tasks included;

- Issued and cancelled Crown parcel identifiers
- Investigative searching for survey job package for allocation to Surveyor
- Assisted Surveyors/Survey companies with complex search problems
- Attended Field Surveys to gain better understanding of survey requirements

Education	1996 Wembley College of TAFE, Wembley WA ▪ Diploma in Cartography
Interests	Mathematics, drawing, buildings, designing, buses, music, running, cycling & cooking
Other abilities	Excellent understanding and keen interest in mathematics and translation of French/Creole with a basic ability to speak
Referees	Mr Bill Smith, Formerly - Supervisor, Crown Plan Registration, DLI Phone: 92930828 Mr Peter Smith (currently), Manager, Statutory Services, DLI Phone: 9273 7434